VINACONTROL GROUP CORPORATION

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Hanoi, day month year 2025

DRAFT

VOTING REGULATIONS
AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
VINACONTROL GROUP CORPORATION

- Pursuant to the Enterprise Law dated June 17, 2020;
- Pursuant to Circular No. 116/2020/TT-BTC dated December 31, 2020, of the Minister of Finance guiding several articles about corporate governance applicable to public companies as specified in Decree No. 155/2020/ND-CP dated December 31, 2020, by the Government detailing the implementation of several articles of the Securities Law;
- Pursuant to the organizational and operational charter of Vinacontrol group Corporation approved by the General Meeting of Shareholders on April 23, 2024;

The Board of Directors of Vinacontrol group Corporation presents to the Annual General Meeting of Shareholders 2025 the voting regulations for approval with the contents as follows:

1. Delegates have the right to vote:

The delegate must qualify as per the Company's Charter.

2. Delegates have the right to vote:

2.1. Delegates have the right to vote on all matters approved at the General Meeting;

2.2. The voting ratio of delegates is calculated based on the total shares that the delegate holds and/or represents, as recorded on the voting card, compared to the total shares owned and/or represented by delegates present at the Meeting.

2.3. Delegates who have registered for the Meeting, if unable to attend due to unforeseen reasons, can authorize another person in writing within 30 minutes after the Meeting opens, with the shares owned by the authorizing person.

3. Voting form at the General Meeting:

3.1. Open voting by raising the Voting Card

- Each delegate is provided one voting card by the Organizing Committee used to vote on issues of the General Meeting. The voting card includes the shareholder code and the number of shares that the shareholder owns and/or represents.

- Shareholders and/or Shareholder Representatives vote (agree, disagree, no opinion) on an issue by directly raising the Voting Card at the Meeting;
- When voting at the Meeting, shareholders agreeing to approve will raise their Voting Card high. Members of the Voting Card Check Committee will mark the Shareholder Code and the corresponding voting rights of each agreeing shareholder. Similarly, under the direction of the Chairperson, shareholders who disagree or have no opinion will successively raise their Voting Card.
- Immediately upon the completion of the Voting process for the agendas presented at the General Meeting, the Voting Card Inspection Committee will proceed with the inspection of voting cards and announce the results before the entire Assembly.

3.2. Direct voting by secret ballot (if applicable):

- Regulations on voting cards:
    + Shareholders are issued 01 voting card that contains the full amount of shares the shareholder owns and/or represents when registering to attend the General Meeting.
    + Opinion polling cards: These cards include 3 sections for delegates to mark:

      Agree ☐ Disagree ☐ No opinion ☐

      In this case: A valid opinion polling card is the card marked in only one of the three boxes above. An invalid card is marked in more than one box or not marked or contains additional content not in the General Meeting program.

4. Voting rules for approval of issues at the General Meeting

4.1. 01 (one) common share corresponds to 01 (one) voting right.

4.2. The following matters shall be approved when 65% or more of the total voting rights of shareholders entitled to vote present in person or through authorized representatives attending the General Meeting approve:

- Approval of the Program, Regulations on organizing the General Meeting, Voting rules;
- Approval of the Report on activities of the Board of Directors for the year 2024 and directions for 2025;
- Approval of the Report on activities of the Supervisory Board for 2024;
- Approval of the audited financial statements for 2024 and the profit distribution plan for 2024;
- Approval of the assignment of plans and profit distribution for 2025;
- Approval of amendments and issuance of Company regulations;
- Approval of the plan to select independent auditing firms for the Financial Statements in 2025;
- Approval of remuneration for the Board of Directors, Supervisory Board for 2025;
- Other matters in accordance with the Company Charter.

4.3. The following matters shall be approved when 75% or more of the total voting rights of shareholders entitled to vote present in person or through authorized representatives attending the General Meeting approve:

- Amendments, additions to the company's organizational and operational charter (Addition of business lines of the Company in the Business Registration Certificate);
- Plan for share issuance to increase share capital from owner's equity;
- Other matters in accordance with the Company Charter.

5. Handling arising issues while voting.

5.1 When issues arise, the presidium must consider, unify the handling mode and decide immediately at the General Meeting.

5.3 The voting rules come into effect immediately after being approved by the annual General Meeting of Shareholders in 2025.

ON BEHALF OF THE

BOARD OF DIRECTORS

CHAIRMAN OF THE BOARD

CÔNG TY CỔ PHẦN TẬP ĐOÀN VINACONTROL

Bui Duy Chinh