

VINACONTROL GROUP

SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom – Happiness

No.: 063/2018/TB-HDQT

Hanoi, 9th March 2018

**ANNOUNCEMENT OF THE ANNUAL
GENERAL MEETING OF SHAREHOLDERS –
YEAR 2018 AND TERM 2018-2023**

To: Shareholder of VINACONTROL GROUP CORPORATION

The Board of Directors of Vinacontrol Group would like to announce and invite you to the Annual General Meeting of Shareholders for Year 2018 and Term 2018-2023, with the following details,

1. **Time:** 8:30 am, Monday, 9th April 2018
2. **Location:** Melia Hanoi Hotel
44 Ly Thuong Kiet, Hoan Kiem District, Hanoi
3. **Content of the Annual General Meeting**
 - a. Approval of the Management Report on business result – Year 2017
 - b. Approval of the Reports of the General Director of Year 2017, Board of Directors and Audit Committee of Year 2017 and Term 2013-2018
 - c. Business plan – Year 2018 and Profit distribution
 - d. Election of the Board of Directors and Audit Committee for Term 2018-2023
 - e. Other important issues within authorization.
4. **Meeting schedule and related documents** shall be available on Vinacontrol's website on 26th March 2018 (www.vinacontrol.com.vn).
5. **Attendance Confirmation/Proxy Form & Nomination Form for election to the Board of Directors and Audit Committee**

The shareholders may either directly attend the Meeting or authorize to their representative(s) by completing and sending the Attendance Confirmation/Proxy Form attached hereinafter, *before 5th April 2018*;



sending Nomination Form for election to the Board of Directors and Audit Committee – Term 2018-2023 before **29th March 2018**
(Election regulation and Nomination Forms shall be available on www.vinacontrol.com.vn on 12th March 2018), to the address as follows:

VINACONTROL GROUP CORPORATION - BOD's Secretary Team
54 Tran Nhan Tong, Nguyen Du Ward, Hai Ba Trung District, Hanoi, Vietnam
(Or by Email: tochuyenvien@vinacontrol.com.vn / Fax: (+84) 24 3943 3844)

6. Shareholder/ Authorized representative please note that ID card/ Passport is needed when attending the Meeting.

Thank you very much!

Received:

- Vinacontrol's shareholders
- Vinacontrol's members
- Information Disclosure Officer
- BOD Secretary Team

REPRESENTATIVE OF THE BOARD OF DIRECTORS

CHAIRMAN



BUI DUY CHINH



Notice:

1. *This Announcement is considered as the Invitation letter.*
2. *Shareholder may confirm preliminary of the participation or authorization by calling directly to +84-24.3822.6022/+84.912.419.358 (Mrs. Nga) or +84.904.382.923 (Mrs. Hanh).*
3. *All the AGM documents shall be available on Vinacontrol's website on 26th March 2018 (www.vinacontrol.com.vn).*